

**Personal Responsibility and Accountability
Great Expectations Rubric**

	4	3	2	1	Score
Know Requirements	Student reads the syllabus and knows pertinent information. Clarifies issues; follows guidelines, keeps all needed handouts and work.	Student reads the syllabus and knows most pertinent information. Asks some questions when needed; keeps most needed handouts and work.	Student skims the syllabus and knows some pertinent information. Asks few questions; keeps some needed handouts and work.	Student doesn't read syllabus to learn pertinent information. Asks no questions; keeps no needed handouts and work.	
Prepare	Student reads all assignments before class. Gets information and notes when absent. Is prepared for class discussions.	Student reads most assignments before class. Gets some information or notes when absent. Is often prepared for discussions.	Student skims some assignments before class. Gets some information or notes when absent. Is sometimes prepared for discussions.	Student does not read assignments before class. Does not get information or notes when absent. Is not prepared for class discussion.	
Participate	Student listens actively and takes careful notes in class. Asks and answers pertinent questions. Contributes to group discussions and projects.	Student listens actively and takes notes in class most of the time. Sometimes asks and answers questions. Usually contributes to group discussions/projects.	Student listens and takes some notes. Asks and answers few questions. Occasionally contributes to group discussions and projects.	Student is passive in class and does not take notes. Neither asks nor answers questions. Does not contribute to group discussions and projects.	
Be a "Good Citizen"	Student upholds honor code on all assignments and tests. Attends all classes on time; turns in work on time. Always respects others' points of view. Always turns off electronic equipment.	Student upholds honor code on most assignments and tests. Attends most classes on time. Usually respects others' points of view. Usually turns off electronic equipment.	Student sometimes upholds honor code on assignments and tests. Attends some classes on time. Respects others' viewpoints at times. Turns off electronic equipment sometimes.	Student does not uphold honor code on tests and assignments. Is typically late to class. Does not respect others' viewpoints. Leaves electronic equipment turned on during class.	
Make a Commitment	Student takes responsibility for participating and learning; seeks help when needed. Commits proper time and energy to learn. Devotes necessary time to successfully complete work.	Student usually takes responsibility for learning and participating; sometimes seeks help. Commits some time and energy to learn. Devotes adequate time to complete work.	Student sometimes takes responsibility for learning and participating; seldom seeks help when needed. Commits inadequate time and energy to learn. Devotes little time to complete work.	Student does not take responsibility for learning and participating; does not seek help when needed. Does not commit time and energy to learn. Devotes no time to complete work.	