



# Manistee High School PowerLearning Program

## Student Laptop Help Request

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Computer Name: \_\_\_\_\_

Student Name: \_\_\_\_\_

Seminar Teacher: \_\_\_\_\_

**Please make sure you have tried the following: (check all that apply)**

- Asked another student or a staff member
- Shut down the computer and restarted
- Went through the troubleshooting guide to find a possible solution

**Write a *detailed* description of the problem (include any specific error messages):**

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**\*\*Please note that your computer will most likely be re-imaged. Any programs that you have installed or files saved on the C: drive will be erased during that process. Any files in your Q: drive will not be erased.**

\_\_\_\_\_  
**Student Signature**

### Staff Use Only:

Loaner Computer: \_\_\_\_\_ Date Loaner was Returned: \_\_\_\_\_

Description of Resolution:

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Date returned: \_\_\_\_\_